### International Exchange Fact Sheet/ Academic Year 2020/2021

**International Service Office**

<table>
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<tr>
<th>Mailing address:</th>
<th>Contact:</th>
<th>Website</th>
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<tr>
<td>Universidad Pontificia Comillas</td>
<td><em><a href="mailto:amparo.hernandez@comillas.edu">amparo.hernandez@comillas.edu</a></em></td>
<td><a href="http://www.comillas.edu">www.comillas.edu</a></td>
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<tr>
<td>C/ Alberto Aguilera 32</td>
<td><em><a href="mailto:martalbacete@comillas.edu">martalbacete@comillas.edu</a></em></td>
<td>(Go to International Section)</td>
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<tr>
<td>28015, Madrid, España</td>
<td><em><a href="mailto:raquelroncero@comillas.edu">raquelroncero@comillas.edu</a></em></td>
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<tr>
<td>Tel. +34 91 542 2800</td>
<td><em><a href="mailto:elena.rodriguez@comillas.edu">elena.rodriguez@comillas.edu</a></em></td>
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<td><em><a href="mailto:cgonzalez@comillas.edu">cgonzalez@comillas.edu</a></em></td>
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<td><em><a href="mailto:mftorres@comillas.edu">mftorres@comillas.edu</a></em></td>
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### Important Information 2019/2020

#### Exchange Nomination Deadline
- **Fall Semester:** May 1st, 2020 (non-European Union students)
  - June 1st, 2020 (Erasmus students)
- **Spring Semester:** October 1st, 2020 (non-European Union students)
  - November 1st, 2020 (Erasmus students)

#### Academic Semester Calendar
- **Fall:** 1 Sept. to 22 Dec., 2020
- **Spring:** 13 Jan. to 21 May, 2021
  - (Exam period included)

#### Orientation Sessions
- **Fall Semester:** Aug 26, 27 and 28, 2020, 10:00 am
- **Spring Semester:** Jan 11 and 12, 2021, 10:00 am

#### Exams:
There will be an exam period at the end of each academic semester as well as an extra exam session for re-sitting exams in June. (See academic calendar)

#### Level Test in Spanish
Students interested in enrolling in the course “Spanish for International Students” must take an online level test. The link to access the test will be sent by e-mail to each student.

#### Student Services

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<th>Accommodation: The following companies collaborate with Universidad Pontificia Comillas to provide all services associated with accommodations:</th>
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<td><em>Students Global Relocation (SGR)</em></td>
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<td><a href="http://www.studentsglobalrelocation.com">www.studentsglobalrelocation.com</a></td>
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<tr>
<td>E-mail: <a href="mailto:info@studentsglobalrelocation.com">info@studentsglobalrelocation.com</a></td>
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<td><em>Alumni.Net</em></td>
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<td><a href="https://www.alumni.net/es/">https://www.alumni.net/es/</a></td>
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<td>E-mail: <a href="mailto:instituciones@alumni.net">instituciones@alumni.net</a></td>
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<td><em>MadridEasy</em></td>
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<td>E-mail: <a href="mailto:info@madrideasy.com">info@madrideasy.com</a></td>
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#### Library:
The Universidad Pontificia Comillas has an extensive Library System, with the Main Library on the Cantoblanco Campus and a second Reference Library downtown, which provides a wide selection of bibliographical material and documents to cover its teaching, study and research needs.

#### Pastoral Services - Cultural Activities - Solidarity and Development Cooperation – Sports - Psychological Attention Service - Social Work Unit - Office for Internships and Employment - Institute of Modern Languages – Laboratories - Cafeterias and Dining Rooms - Bookshops, Printing and Photocopying Facilities

### 24 Hour Emergency Telephone
The University has a 24-hour Emergency Telephone which provides personalized attention to international students in case of emergency. This number will be distributed at the Orientation on the first day.

### Health Care and Insurance

#### Students from the European Union and the European Economic Space (Norway, Iceland and Liechtenstein as well as Switzerland, must bring their European Health Card with them (information on: [http://ec.europa.eu/social/main.jsp?catId=509&langId=en](http://ec.europa.eu/social/main.jsp?catId=509&langId=en))

#### Students from non-European Union countries:
It is mandatory for international students who are not covered by the Spanish Social Security National Health Care System, bring an insurance policy from their home country which covers illness, hospitalization, accidents, civil liability, and repatriation, and which, depending on the particular circumstances of each student, covers the entire length of time to be spent at the University.
**Living in Madrid**

**Madrid**, the capital of Spain, is a cosmopolitan city with more than four million inhabitants. It is the site of Spanish government and is the most important financial and cultural center in the country.

**The cultural, leisure and sports offering is rich and varied.** It has countless theaters and museums, such as the “El Prado” National Museum, the Thyssen-Bornemisza Museum and the Queen Sofia Center for the Arts.

**Arrival in Madrid:** The Adolfo Suárez Madrid-Barajas Airport is located some 12 kms away. There is access to the city by bus, metro or taxi.

**Transportation Network:** The “Metro” is the quickest way to reach any part of the city, although Madrid also has a wide network of buses.

**Climate:** Madrid has a continental Mediterranean climate. Winters are cold, with temperatures below 6º C, frost at night and occasional snow. Summers are hot with average temperatures around 24ºC in July and August, with highs that sometimes exceed 35ºC.

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**International Departmental Coordinators**

**FACULTY OF THEOLOGY**

http://www.teologia.comillas.edu/en/

*Cantoblanco Campus*

Ms. Marta García Fernández  
E-mail: mgafernandez@comillas.edu  
Universidad Comillas, 3. 28049 Cantoblanco, Madrid  
Tel: (+34) 91 734 39 50/ Fax: (+34) 91 734 45 70

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**FACULTY OF HUMAN AND SOCIAL SCIENCES**

(Philosophy, Psychology, Education, Social Work, Translation and Interpreting, International Relations)  
http://www.chs.comillas.edu/en/international/incoming-student/exchange-chs  
*Cantoblanco Campus*

Ms. Patricia Vázquez  
E-mail: pvazquez@comillas.edu  
Universidad Comillas, 3. 28049 Cantoblanco, Madrid  
Tel: (+34) 91 734 39 50/ Fax: (+34) 91 734 45 70

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**SCHOOL OF ENGINEERING (ICAI)**

http://www.icai.comillas.edu/en/  
*Alberto Aguilera Campus*

Mr. Alberto Zanmatti  
E-mail: azanmatti@comillas.edu  
Alberto Aguilera 25. 28015, Madrid  
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**FACULTY OF ECONOMIC SCIENCES AND BUSINESS ADMINISTRATION**

*Alberto Aguilera Campus*

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E-mail: escalante@comillas.edu  
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Tel: (+34) 91 540 61 75/ Fax: (+34) 91 541 77 96

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**FACULTY OF LAW**

http://www.icade.upcomillas.es/es/prospective-exchange-students  
*Alberto Aguilera Campus*

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**UNIVERSITY SCHOOL OF NURSING AND PHYSIOTHERAPY**

http://www.euef.comillas.edu/en  
*Ciemposuelos Campus*

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Tel. (+34) 91 893 37 69 Ext. 506

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**CENTRO DE ENSEÑANZA SUPERIOR ALBERTA GIMÉNEZ - CESAG**

www.cesag.org  
*Palma de Mallorca Campus*

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Costa de Saragossa, 16 - 07013 Palma de Mallorca. Baleares. España  
Tel. (+34) 971 792 81

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**INEA**

www.inea.org  
*Valladolid Campus*

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