

## International Exchange Fact Sheet/ Academic Year 2016/2017



### International Service Office

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### Important Information 2016/17

<b>Exchange Nomination Deadline</b> Fall Semester: May 1 <sup>st</sup> , 2016 (non-European Union students) June 1 <sup>st</sup> , 2016 (Erasmus students)  Spring Semester: October 1 <sup>st</sup> , 2016 (non-European Union students) November 1 <sup>st</sup> , 2016 (Erasmus students)	<b>Visa</b> <b>Students from non-European Union countries</b> must be in possession of a visa before arriving in Spain. <b>(More information:</b> <a href="http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Estudiar.aspx">http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Estudiar.aspx</a>
<b>Academic Semester Calendar</b> Fall                               1 Sept. to 22 Dec., 2016 Spring                           16 Jan. to 19 May, 2017 (only for Engineering: from 10 Jan. to 19 May, 2017)  (exam period included)	<b>Exams:</b> There will be an exam period at the end of each academic semester as well as an extra exam session for re-sitting exams in June. (See academic calendar)
<b>Orientation Sessions</b> Fall Semester                Aug 29 and 30, 10:00 am Spring Semester            Jan 11 and 12, 10:00 am (The School of Engineering will hold the Orientation Sessions on different days. All incoming students will be informed by e-mail)	<b>Level Test in Spanish</b> Students interested in enrolling in the course “Spanish for International Students” must take an online level test.

### Student Services

**Accommodation:** People Global Relocation (PGR) collaborates with Universidad Pontificia Comillas to provide all services associated with accommodations <http://studentsglobalrelocation.com/web/servuniversidad/que-hacemos/comillas-pontifical-university/>

**Library:** The Universidad Pontificia Comillas has an extensive Library System, with the Main Library on the Cantoblanco Campus and a second Reference Library downtown, which provides a wide selection of bibliographical material and documents to cover its teaching, study and research needs.

**Pastoral Services - Cultural Activities - Solidarity and Development Cooperation – Sports - Psychological Attention Service - Social Work Unit - Office for Internships and Employment - Institute of Modern Languages – Laboratories - Cafeterias and Dining Rooms - Bookshops, Printing and Photocopying Facilities**

### 24 Hour Emergency Telephone

This number provides 24-hour personalized attention and service to international students in case of emergency (provided at Orientation)

### Health Care and Insurance

**Students from the European Union** and the European Economic Space (Norway, Iceland and Liechtenstein as well as Switzerland, must bring their European Health Card with them (information on: <http://ec.europa.eu/social/main.jsp?catId=509&langId=en>)

**Students from non-European Union countries:** must have an insurance policy which covers sickness, hospitalization, accidents and civil liability for the entire period of stay at the Universidad Pontificia Comillas.

### Living in Madrid

**Madrid**, the capital of Spain, is a cosmopolitan city with more than four million inhabitants. It is the site of Spanish government and is the most important financial and cultural center in the country.

The cultural, leisure and sports offering is rich and varied. It has countless theaters and museums, such as the “El Prado” National Museum, the Thyssen-Bornemisza Museum and the Queen Sofia Center for the Arts.

**Arrival in Madrid:** The Adolfo Suárez Madrid-Barajas Airport is located some 12 kms away. There is access to the city by bus, metro or taxi.

**Transportation Network:** The “Metro” is the quickest way to reach any part of the city, although Madrid also has a wide network of buses.

**Climate:** Madrid has a continental Mediterranean climate. Winters are cold, with temperatures below 6° C, frost at night and occasional snow. Summers are hot with average temperatures around 24°C in July and August, with highs that sometimes exceed 35°C.

## Faculty Coordinators of International Relations

### **FACULTY OF THEOLOGY**

<http://www.teologia.comillas.edu/en/>

*Cantoblanco Campus*

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### **FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

*(Philosophy, Psychology, Education, Social Work, Translation and Interpreting, International Relations)*

<http://www.chs.comillas.edu/en/international/incoming-student/exchange-comillas-chs>

*Cantoblanco Campus*

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### **SCHOOL OF ENGINEERING (ICAI)**

<http://www.icaicomillas.edu/en/>

*Alberto Aguilera Campus*

**Alberto Zanmatti**

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### **FACULTY OF ECONOMIC SCIENCES AND BUSINESS ADMINISTRATION**

<http://www.icaide.upcomillas.es/en/prospective-exchange-students-ccee>

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### **FACULTY OF LAW**

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### **UNIVERSITY SCHOOL OF NURSING AND PHYSIOTHERAPY**

<http://www.euef.comillas.edu/en>

*Ciempozuelos Campus*

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### **CENTRO DE ENSEÑANZA SUPERIOR ALBERTA GIMÉNEZ - CESAG**

[www.cesag.org](http://www.cesag.org)

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